

St. Pius X Parish
106 St. Peter's Road
Charlottetown, P.E.I. C1A 5P2
Ph. 902-894-8380 Fax 902-894-8899
E-mail: admin@stpiusxpei.com

**TENDER SPECIFICATIONS FOR SNOW CLEARING
STEPS and WALKWAYS PLUS SALTING the SAME for
ST. PIUS X PARISH FOR THE 2025-26 SEASON**

Snow Clearing and Salting:

Snow shall be cleared from all the walkways and steps (including from the garage to the back entrance of the Parish House) before 8:15 A.M from Monday to Friday, Saturday before 8:30 AM and on Sunday before 7:45 AM. In some cases, the clearing times may need to change due to circumstances such as a funeral or evening events at the Church. If the time needs to change, we will provide advance notice of 48 hours to the successful bidder.

Salting: Submit a price for Per Application for the Salting of all locations. Salting will be at the discretion of the contractor however it will be monitored on a regular basis by the parish. A parish representative may call and request additional salting if a situation dictates. If any issues arise on salting procedures, a meeting between the parish representatives and the contractor will be held to review and rectify the situation.

PAYMENT: shall be made by the 15th of the following month in equal installments based on tender price and invoiced accordingly.

The tender price (December 1, 2025 - April 30, 2026) shall indicate:

- A) A lump sum price for snow clearing for the year (HST extra) as described.
- B) Price for Salting per application.

Or

C) The cost of snow clearing per event.

The successful bidder shall provide the following documentation prior to confirming the contract award no later than November 15th:

An up-to- date **Worker's Compensation Clearance Certificate** shall be required of the successful bidder and must be provided, before commencement of contract duties and kept up to date before each payment for the duration of the contract.

A **Certificate of Insurance** showing proof of liability to a minimum of \$2,000,000 and list of equipment to be used in the performance of this contract work shall be submitted by the successful bidder and remain in force for the duration of the contract.

The Contractor shall meet with a parish representative before tender work commences to tour the property and mark the boundaries of the sides and walkways. The Contractor shall provide and install snow markers during the duration of this contract.

The Contractor must provide a contact name and cell number to the parish as their contact. If the contact's name or cell number changes the contractor must notify the parish at its earliest convenience.

Owner reserves the right to reject any and all bids on the grounds that said bids are incomplete and/or over budget. References may be required.

Direct any inquires to the office at 902-894-8380 or at admin@stpiusxpei.com.

Please submit sealed Tender clearly marked "Snow Clearing Steps and Walkways Tender" to the St. Pius X Parish Office by 3:00 pm local time on Thursday, October 23, 2025.